

# PROPERTY MANAGEMENT NEWSLETTER

JULY 2004

EDITION 33

## Community Cash Drawing

Winning tenant(s): Bobbi J. Kuhns & Kerry R. Kuhns  
Property leased: 4597 New Milford Road - Rootstown, OH 44272  
Winning charity: Rootstown Fire Department  
Current monthly winners each receive: \$50  
Next month's drawing amount: ☺ \$50 ☺

## JUST A NOTE

### Help our mowing contractor...

Please keep the mowed area clear of all items such as grills, patio furniture, children's toys, trash, etc. This will help us do a neat and efficient job. We appreciate your assistance with this!

### Air conditioning maintenance...

Remember to clean the AC filter about every two weeks during heavy use. Turn the AC off during cleaning – running the AC with no filter can cause damage. In order to clean the filter: <sup>1</sup>simply remove the filter from the AC unit, <sup>2</sup>take the filter to the kitchen sink, and <sup>3</sup>spray the filter clean with the vegetable sprayer. Regular cleaning will make the AC units last longer, make the air cleaner and colder ☺. If you need help with this, please call for assistance.

### New Rate Schedules...

The new rate schedule goes into effect on 08/01/04. A copy and new (Updated 06/22/04) rate schedule is on the back of this newsletter for your review. There are two changes from the old schedule to the new schedule; 1 - increasing the NSF Fee from \$25 to \$30, and 2 – decreasing the EFT Defer Fee from \$25 to \$20.

## Available Properties

<u>Property</u>	<u>Description</u>	<u>Rent</u>	<u>Available</u>
4686 Gerland Circle	Rootstown * 3 Bed * 2.5 Bath * 2 Garage * DW * AC * 2 walk-ins	\$916/mo	07/09/04
4591 New Milford Road	Rootstown * 2 Bed * 1.5 Bath * 2 Garage * DW * large living room	\$750/mo	08/07/04
4705 Gerland Circle	Rootstown * 3 Bed * 2 Bath * 2 Garage * DW * AC * 2 living rooms	\$973/mo	08/07/04
<b>\$50 paid for referrals</b>	Lawn care and snowplowing provided at all properties	<b>\$50 paid for referrals</b>	

## Calendar

07/09/04 – Statement Date  
07/31/04 – Community Cash drawing  
08/01/04 – Cash/check/money order rent due  
08/05/04 – Automatic payments are processed  
08/16/04 – Deferred Automatic Payments are processed

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